



### **3.10.2 DECISIONS OR ACTIONS OF STAFF**

Actions taken by YMAC fall into two broad categories:

- conduct generally; or
- specific actions contemplated by the NTA which affect prescribed bodies corporate, native title holders and other persons who may hold native title.

In the former case, the conduct relates to the standards and manner in which an officer performs his or her duties. Complaints made against an officer's general conduct are dealt with by that officer's superior according to the policies and procedures in relation to discipline and the applicable employment laws.

In the latter case, the action may be reviewed according to the review procedure outlined above with the following modifications:

- the complaint may be made orally or in writing;
- the complaint is to be dealt with the CEO or, if that is impractical, by the Board; and
- the complaint must be dealt with within FOUR (4) weeks.