



## YMAC Compliments, Feedback and Complaints Form

*(Complaints will be treated confidentially)*

Your feedback matters to us. By answering a few quick questions, you will be helping us to assist you better in the future. Please include as much detail as possible.

**Before you start**, please be aware there is a separate process if you have a complaint regarding YMAC Applications for Assistance or Internal Reviews. Please contact YMAC reception (1800 270 709) or download the relevant information forms from our website.

<b>Your name</b>		<b>Date</b>	
<b>Your contact details</b> <i>(if you would like a response from YMAC please provide at least one way we can contact you)</i>	Address		
	Telephone / Mobile		
	Email		

**Comments** *(include names of people/staff, dates, conversations, location, steps taken)*

You are welcome to attach any documents to support your feedback/complaint.

**Office use only:**

YMAC office location:

Date received:

Staff member receiving form:

Once completed, please scan and email this form to: **Office of the CEO** [ceo@ymac.org.au](mailto:ceo@ymac.org.au)

or post to: Chief Executive Officer, YMAC, PO Box 3072, 249 Hay Street, Perth WA 6892.